## FLORIDA STATE UNIVERSITY
PROFESSIONAL SERVICES EVALUATION

### Project Number: ____________________________
Date: ____________________________

Project Title: ____________________________
Firm: ____________________________
Joint Venture: ____________________________
Managing Office: ____________________________
Project Manager: ____________________________

Check one of the following boxes:
- Semiannual
- Project Closeout
- Special (See Remarks)

**NOTE:** DO NOT ATTEMPT TO CHANGE VALUES NOT IN BOXES--THEY ARE EITHER CALCULATED OR FIXED.

### Part A
(Complete for all evaluations)

#### Quality of Technical Services

<table>
<thead>
<tr>
<th>Consultants:</th>
<th>Firm Listed Above.</th>
<th>X</th>
<th>9 * =</th>
</tr>
</thead>
</table>

**Rating**

<table>
<thead>
<tr>
<th>Specialty</th>
<th>Value</th>
<th>Weight</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mechanical Eng.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electrical Eng.</td>
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<tr>
<td>Structural Eng.</td>
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<tr>
<td>Civil Engineering</td>
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</tbody>
</table>

Average: X 4 =

#### Timeliness of Service

X 4 =

#### Quality of Technical Documentation

X 3 =

#### Cooperation/Concern for FSU Interests

X 2 =

#### Administration of Project Paperwork

X 2 =

### Part B
(Complete when applicable)

#### Achievement of Study, Program, or Design Objectives

X 5 =

### Part C
(Complete when applicable)

#### Administration/Enforcement of Contract Documents

X 5 =

Note: If both Part B and Part C apply during the rating period, enter the number of months Part B applies (must be less than 6) in this box. Total Weighted Points = _______

### Overall Numeric Rating (ONR) =

#### Overall Performance Rating =

ONR ≥ 18 = Outstanding, 18 > ONR ≥ 15 = Above Satisfactory, 15 > ONR ≥ 10 = Satisfactory, 10 > ONR = Less Than Satisfactory

### REMARKS
(Complete for all evaluations)

### Note To Evaluator:
Enter ratings in double bordered boxes using whole numbers from following scale.

- Outstanding = 4
- Above Satisfactory = 3
- Satisfactory = 2
- Less Than Satisfactory = 1

Satisfactory is defined as the level of performance that meets contract requirements.

For The Florida State University:

__________________________
Signature/Name:

**Revised March 2003**